



**Metropolitan Atlanta HIV Health Services
Planning Council
137 Peachtree St
Atlanta, Georgia 30303**

Planning Council Minutes

Date: November 21, 2019

Location: Loudermilk Center
40 Courtland St. NE
Atlanta, GA 30303

Voting Member

| | | |
|-----------------|-----------------------|---------------------|
| Ashley Bennett | Karen Cross | Reggie Dubar, II |
| Bernie Bradley | Katherine Lovell | Reginald Goddard |
| Chanda Graves | Katherine Barnes | Shyronn Jones |
| Daniel Driffin | Kim Moon | Spencer Burton Webb |
| Deb Bauer | Leroy Braxton | Stacey Coachman |
| Eric Paulk | Melanie Thompson | Tarai Kemp |
| Eugene Farber | Melissa Beaupierre | Tim Young |
| Gwen Davies | Michael Banner | Tracie Graham |
| Jeanette Nu'Man | Nathan Townsend | Trevor Pearson |
| Jeff Graham | Nicole Roebuck | Terry Stidom |

At-Large Members

| | | |
|--------------------------|----------------------|--------------------|
| Amir Jones | Morris Singletary | Megan Myers |
| Chanel Scott Dixon | Sanjay Sharma | Michael Staufacker |
| Darie Wolfson | Shekinah Thomas | |
| Dwight Curry Anderson | Tony Merritt | |
| Jenetter Richburg | Bertha Dave | |
| Latosha Green | | |



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Call to Order/Opening Remarks: Meeting was called to order at 9:10 am by Trevor Pearson.

New Business:

I. Adoption of Agenda

- i) Motioned by Jeff Graham, Seconded by Kathryn Lovell. Motion passed.

II. Approval of Minutes- September 19, 2019

- i) Approval to suspend the reading of minutes until next PC meeting.

III. Consumer Caucus Update- Reggie Dunbar, II

- i) Reggie Dunbar gave the consumer update.
- ii) During the last meeting we discussed how we can help consumers with housing.

IV. Planning Council Update- MaKia Fye

- i) MaKia spoke on the reimbursement process.
- ii) All reimbursements are the first of the month.
- iii) Reimbursement types:
 - a) Mileage
 - b) Childcare
 - c) Parking
 - d) MARTA cards
- iv) If you have any questions regarding reimbursements please email me at makia.fye@fultoncountyga.gov

V. Recipient Update- Jeff Cheek

- i) The recipient grant has been submitted and can be found on ryanwhiteatl.org.
- ii) *Sip and Solve* work group has been created and we are looking for participants.

VI. Presentation- The Health Initiative

- i) Requirements for health Insurance:
 - a) Consumers must live in service area, be a citizen and they cannot be incarcerated.
 - b) Open Enrollment from November 1st - December 15th.
 - c) You do not have to meet with an advisor to apply for benefits.
 - d) Factors taken into consideration: Age, Household size, income, zip code and tobacco use.
 - e) HICP- client is responsible for the first month's payment and sometimes the second.



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- ii) Dwight Anderson suggested that we use the EthE funds to pay the premiums for consumers.
 - iii) If you have any further questions please contact Darie at darie@thehealthinitiative.org

VII. Committee Chair Report and Work Plan Update- Reggie Dunbar, II

- i) **Assessment- Dwight Anderson**
 - a) During the last meeting, the committee focused on transportation for the high impact zip codes.
 - b) There will be no Needs Assessment this year. We are working on a new RFP and expanding to all vendors. If a vendor is interested please send all information to Jeff Cheek.
- ii) **Comprehensive Plan – Katherine Lovell**
 - a) The committee is working on updating the new work plan. *check*
- iii) **Council Procedures - Larry Lehman**
 - a) Currently reviewing the By-Laws
- iv) **Evaluation – Barry Sermons**
 - a) Next meeting Monday at Positive Impact Center at noon.
- v) **Housing Committee- Spencer Burton-Webb**
 - a) The next Housing Committee meeting will be held on December 20th at noon. We will be refocusing on the purpose of the Housing Committee.
- vi) **Public Policy- Jeff Graham**
 - a) No update.
- vii) **Priorities- Timothy Young**
 - a) No update.
- viii) **Consumer Caucus -**
 - a) Next meeting will be held December 18, 2019 at Positive Impact at noon.
- ix) **Quality Management- Nicole Roebuck**
 - a) Next meeting will be held on December 5th at Grady IDP at 10:00 AM.

VIII. Budget Revision- Action Item

- i) *Motion(2nd needed): To authorize Recipient to conduct a cross-category budget revision moving funds from Medical Case Management, Non-Medical Case Management, Oral Health, Other Professional Services-legal, and Referral for Healthcare & Support – Rapid Entry to Outpatient/Ambulatory Health Services – General in the total amount of \$81,864.00 .*



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CROSS-CATEGORY BUDGET REVISION REQUESTS NOVEMBER 2019

| Priority Category | FROM | | | | | TO |
|-------------------------|-------------------------|-----------------------------|---------------------|-----------------------------------|---|--|
| | Medical Case Management | Non Medical Case Management | Oral Health | Other Professional Services-Legal | Referral for Healthcare & Support - Rapid Entry | Outpatient/ Ambulatory Health Services-General |
| Change | -\$17,908.00 | | | | | \$17,908.00 |
| | | -\$3,814.16 | | | | \$3,814.16 |
| | | | | | -\$1,287.84 | \$1,287.84 |
| | | | -\$38,600.00 | | | \$38,600.00 |
| | | | | -\$20,254.00 | | \$20,254.00 |
| Net Change Total | -\$17,908.00 | -\$3,814.16 | -\$38,600.00 | -\$20,254.00 | -\$1,287.84 | \$81,864.00 |
| | -\$81,864.00 | | | | | |

ii) **Seconded by Bruce Garner. Passed with 26 votes, 1 opposed.**

IX. Grant At-A- Glance- Jeff Cheek

GRANT-AT-A-GLANCE

FY 2019

Grant: March 1, 2019- February 28, 2020

Report Date: November 1, 2019

| Category | Budget | Expenditures | Unexpended Funds | % of Budget Spent | % of Unexpended Funds |
|--------------|------------------------|------------------------|------------------------|-------------------|-----------------------|
| Formula* | \$ 16,691,703.00 | \$ 11,087,630.75 | \$ 5,604,072.25 | 66% | 34% |
| Supplemental | \$ 8,452,077.00 | \$ 1,858,214.90 | \$ 6,593,862.10 | 22% | 78% |
| MAI | \$ 2,547,018.00 | \$ 1,122,451.16 | \$ 1,424,566.84 | 44% | 56% |
| Total | \$27,690,798.00 | \$14,068,296.81 | \$13,622,501.19 | 51% | 49% |

*95% of Formula has to be spent in order to receive supplemental and carryover in succeeding year

X. Budget Revision- Action Item

- i) *Motion (2nd needed): Prior approval to grant the Recipient permission to undertake such budget revisions as necessary to expend FY19 funds to the greatest extent possible within the FY19 priority service categories approved by the Planning Council; furthermore, the Recipient shall provide to the Planning Council a report detailing the budget revisions which were undertaken as a result of this prior approval. The report shall be made at the first Planning Council meeting following the year-end closeout.*
- ii) **Seconded by Stacy Coachman. Passed with 30 votes, 1 oppose.**



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XI. Data Report

i) FY19 Q1 HAB PM Report

Core Performance Measures FY19 Q2 (as of 8/31/19)

| HAB Performance Measure | | As of 8/31/19 | Target Goal |
|---|--------------------|---------------|-------------|
| CORE01 Viral Load Suppression | EMA | 80% | 80% |
| | AA MSM | 76% | |
| | AA MSM 13-24 years | 67% | |
| | AA MSM 13-18 years | 83% | |
| | AA MSM 19-24 years | 67% | |
| | AA MSM 25-44 years | 72% | |
| | AA Females | 81% | |
| CORE02 Prescription of ART | EMA | 94% | 90% |
| | AA MSM | 93% | |
| | AA MSM 13-24 years | 85% | |
| | AA MSM 13-18 years | 56% | |
| | AA MSM 19-24 years | 86% | |
| | AA MSM 25-44 years | 93% | |
| | AA Females | 92% | |
| CORE03 HIV Medical Visit Frequency (24 months) | EMA | 60% | 64% |
| | AA MSM | 53% | |
| | AA MSM 13-24 years | 46% | |
| | AA MSM 13-18 years | 60% | |
| | AA MSM 19-24 years | 46% | |
| | AA MSM 25-44 years | 48% | |
| | AA Females | 65% | |
| CORE04 Gap in HIV Medical Visits | EMA | 16% | 17% |
| | AA MSM | 20% | |
| | AA MSM 13-24 years | 24% | |
| | AA MSM 13-18 years | 0% | |
| | AA MSM 19-24 years | 25% | |
| | AA MSM 25-44 years | 23% | |
| | AA Females | 15% | |



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ii) FY19 Q1 HAB PM Report

| Service Category | All Clients | | | Newly Enrolled | | | Newly Diagnosed | | |
|---------------------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| | 3/1/19 until 8/31/19 | 3/1/18 until 8/31/18 | 3/1/17 until 8/31/17 | 3/1/19 until 8/31/19 | 3/1/18 until 8/31/18 | 3/1/17 until 8/31/17 | 3/1/19 until 8/31/19 | 3/1/18 until 8/31/18 | 3/1/17 until 8/31/17 |
| | Core | | | | | | | | |
| Outpatient/Ambulatory Health Services | 12,704 | 11,916 | 11,470 | 529 | 497 | 555 | 98 | 98 | 93 |
| Oral Health Care | 2,334 | 2,459 | 2,400 | 75 | 67 | 86 | 13 | 9 | 14 |
| Mental Health Services | 1,603 | 1,697 | 1,990 | 70 | 60 | 92 | 7 | 8 | 16 |
| Medical Nutrition Therapy | 537 | 633 | 693 | 12 | 12 | 27 | 4 | 3 | 4 |
| Medical Case Management | 4,780 | 5,215 | 5,041 | 185 | 200 | 274 | 36 | 40 | 50 |
| Substance Abuse: Outpatient | 786 | 824 | 811 | 39 | 30 | 40 | 3 | 3 | 16 |
| Support | | | | | | | | | |
| Food Bank/Home-delivered Meals | 1,401 | 1,185 | 1,346 | 57 | 36 | 63 | 6 | 4 | 6 |
| Medical Transportation Services | 2,711 | 2,008 | 2,064 | 154 | 99 | 136 | 25 | 16 | 24 |
| Child Care Services | 52 | 65 | 83 | 2 | 2 | 1 | 2 | 0 | 1 |
| Psychosocial Support | 2,390 | 1,530 | 1,581 | 126 | 83 | 92 | 15 | 17 | 16 |
| Referral: Health Care/Supportive | 6,279 | 6,933 | 2,783 | 259 | 309 | 113 | 37 | 65 | 22 |
| Case Management (non-medical) | 739 | 836 | 6,894 | 21 | 34 | 319 | 3 | 4 | 46 |
| Linguistics Services | 232 | 209 | 235 | 8 | 6 | 9 | 4 | 1 | 3 |
| Other Professional Services | 52 | 53 | 83 | 3 | 2 | 1 | 1 | 0 | 0 |
| Total Clients | 14,280 | 13,705 | 13,396 | 588 | 533 | 621 | 103 | 108 | 102 |

XII. Public Forum

- i) Shyronn Jones- A Piece of Me with HIV will be screened at pre-World AIDS Day. Odell Thomas will be the key note speaker. Pre-World AIDS Day will be December 1st, 2019 at Ebenezer Baptist Church.
- ii) Natalie Beech- PHP Plan for those living with HIV.
- iii) Nicole Roebuck- Want to inform the Planning Council that the HOPWA hotline will be terminated on December 31st.
- iv) AIDS memorial quilt will be going back home to San Francisco and become a part of the Library of Congress. Quilt removal video can be found on YouTube.
- v) Tim Webb- On Wednesday, November 27th, Brothers meet to discuss new diagnosis.

Meeting Adjourned at 11:27am. Motioned by Spencer Webb-Burton, seconded by Daniel Driffin. Motion passed.