

METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
Quality Management Committee
Grady IDP
341 Ponce De Leon Ave Atlanta GA
May 2, 2018
10am-12pm
Minutes

Designees and Members	Designees and Members
Nicole Roebuck(Chair) AID Atlanta (P)	Nancy Maignan, (M) (A)
Trevor Pearson(Co-Chair) Consumer Caucus (P)	Jennifer Bivins(M)(A)
Latonya Wilkerson (D) AID Atlanta(P)	Brandon Pruitt(M)-Community (A)
Francis Adams(D) ANIZ (P)	Binoy Shah(M), Walgreens(A)
Stefanie Sparks/ (D), AIDS Legal Project (P)	Benjamin Limon(M)(A)
Sonya Wilson (D) Cobb BOH (P)	
Nordia Edwards (D) Emory Midtown (P)	
Reggie Goddard (D) Fulton BOH (P)	
Laura Carter Williams (D) Grady IDP (P)	RW Part A Office/Planning Council
Kayla Anderson (D) Open Hand (P)	Rachel Powell, Ryan White Office Part A (P)
Heather Wademan (D) Positive Impact (PIHC) (P)	Jocelyn McKenzie –RW Office Part A (A)
Abigail Hicks(D) (Mercy Care) (P)	Jeff Cheek Ryan White Office Part A (P)
Dr. Somo Hubbard Clayton BOH (P)	Sandra Vincent, RW Part A Planning Council (P)
Tiffany Roan (D) AHF (P)	
Rachel See (D), Southside Med. Ctr (P)	Guests/Visitors/Unofficial Members
Clinton Kelley(D), Someone Cares (A)	Sharon Kricun,Positive Impact(PIHC) (P)
Filson Kelemewark(D), DeKalb BOH (P)	Lisa Roland (M), Grady IDP (P)
Toni Monroe (D) Here's to Life (P)	Alan Bailey, Emory ID Clinic (P)
Donald Eisman(D) Clarke County (P)	Stephen Mollrem, Community member (P)
Jordan Chappell (D) NAESM (P)	Kim Moon, RW A Planning council Co-Chair (P)
Adron Shepard(D)/ Recovery Consultants (A)	Bobbi Curry, PIHC (P)
Pamela Phillips (M) RW Office Part B (P)	Andrea Steward, Southside Medical Ctr (P)
Deb Bauer (M) RW Office Part D (P)	Leah Pinholster, Southside med ctr (P)
Katrina Barnes(M) (P)	Jane Holik, Emory ID Clinic (P)
Sanjay Sharma Grady IDP(M) (P)	Chanel Scott Dixon, Grady IDP (P)
Albert Lee (M), Douglas Co AIDS Advocate(P)	Barry Sermons, PIHC (P)
John Stanton, Emory University(M)(A)	Myles Mason, Emory ID clinic (P)

Absent (A) Present (P) Designee (D) Member (M)

QUORUM:

{The presence of (3) active members of the Committee, Caucus, or Task Force shall constitute a quorum}

Yes No



CALL TO ORDER:

Meeting was called to order at 10:00am

AGENDA ITEM # 1 AGENDA ITEM: Welcome and Introductions
{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

New attendees/guests/members included: Alan Bailey, Program Director, Emory ID Clinic Andrea Steward, CW Intake Coordinator, Southside Medical Ctr Clemens Steinbock, Director National Quality Center (CQII)-Guest Speaker Zoe Osbourne, National Quality Center (CQII)	Old Business
	New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting “N/A”}N/A</i>	
<i>Action to be taken:N/A</i>	

AGENDA ITEM # 2 APPROVAL OF AGENDA:

Chair forgot to send copy of agenda to the committee. Committee derived the agenda based on the items to be addressed from the August minutes.

<i>Motion:</i> Agenda was presented and accepted as written.

Motioned By: Sonya Wilson	Motion Passes YES	Motion Fails
Seconded By: Sharon Kricun		

AGENDA ITEM # 3 APPROVAL OF MINUTES:

Meeting Date: <i>April 5, 2018</i> Motion made to accept the minutes as presented.		
Motioned By:	Motion Passes YES	Motion Fails
Seconded By:		

AGENDA ITEM # 4 AGENDA ITEM: Consumer Caucus Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}



Kim Moon spoke at the Consumer Caucus meeting to encourage their involvement in the Planning council activities including QM activities. She also indicated that she went to the CQII TCQ Plus training in Chicago along with Jocelyn McKenzie (RW Staff), Trevor Pearson (QM Co-Chair) and Barry Sermons (Consumer Caucus) to be trained on how to better engage consumers in Quality committees and activities at respective agencies, etc. As a result of this training they will be providing Quality Management trainings in our Atlanta EMA area to local PLWHA. More information to follow regarding.				Old Business X
				New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A</i>				
<i>Action to be taken:N/A</i>				
# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

AGENDA ITEM #5 AGENDA ITEM: Integrated Plan Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Sandra Vincent indicated that they are exploring options for the use of a project management software system that will allow for ongoing updating of the Integrated plan as activities and strategies are implemented. They are still trying to coordinate a joint meeting with the other stakeholders of the IP to plan for a meeting that can be held at one of the GPACC meetings. More information to follow.				Old Business
				New Business
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}N/A</i>				
<i>Action to be taken:</i>				
# of Votes For:	# of Votes Against:	Motioned By: N/A	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		
		Seconded By:		

AGENDA ITEM # 6 AGENDA ITEM: Center for Quality Improvement and Innovation Presentation regarding ECHO Collaborative



{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

<p>Clemens Steinbock, Director of HRSA Ryan White HIV/AIDS Program’s Center for Quality Improvement & Innovation(CQII) attended the QM Committee meeting live via web technology to present about the end+disparities ECHO Collaborative that is being launched in June 2018. The ECHO Collaborative is a new 18-month(June 2018 -October 2019) initiative to work with RW providers across the nation to work to improve disparities in health care outcomes in four targeted populations of PLWHA: Youth, African American MSMs, African American and Latina Women, and Transgendered individuals. Providers who enroll in the initiative will work collaboratively with other providers across the nation in Affinity groups. They will also work as a part of Regional group. Each individual agency would enroll from their respective regions to form a Regional collaborative. Each agency can choose to work on any of the 4 targeted populations to improve viral load suppression rates. Major components of the ECHO initiative include:</p> <ol style="list-style-type: none"> 1. Participation in Bi-monthly Affinity group meeting calls. Each Affinity group would represent one of the four populations targeted. Calls would occur twice per month for an hour each meeting. 2. Regional groups would be formed by regional area. For example Atlanta or Georgia could be considered as a Regional Group. The regional group would meet regularly as well (amount of time determined by the regional group itself) 3. CQII would offer Learning Sessions every couple of months(face to face) meeting. The first one is scheduled for June in Washington DC. All travel costs would be paid for by CQII. 4. Starting in July 2018, reporting every other month into a central database would be required by the enrollees/participant agencies to track progress on the QI interventions being implemented and VL suppression rates. 5. Goal is for participant agencies to achieve a 25% improvement in their VL Suppression rates of their targeted population by the end of the collaborative in October 2019. 6. Each region would have to establish a Core group (5-6 ppl) to help lead and coordinate with the CQII staffers about the progress of the initiative from the regional viewpoint. 7. Next steps-1 lead/designee would enroll the regional group using the Enrollment link. Then each individual agency would receive an enrollment link to enroll their individual agencies. 	<p>Old Business X</p> <p>New Business</p>
---	--



Questions posed from the QM Committee and responses:

- *Could the current QM committee meetings serve as the Regional Meetings for the ECHO project to avoid having additional meetings?*
Answer: Yes it could be and would be a good idea
- *How much time should be dedicated to the Regional group meetings?*
Answer: It's totally up to the group. The point is to have regular check ins with the enrollees in the initiative to discuss accomplishments, challenges, strategies, etc.
- *Must we only use Medical types of interventions to improve the VL rates?*
Answer: No you can use any intervention to improve VL rates.
- *Please summarize the total commitment again for the initiative?*
Answer: 1-Form a regional group and meet regularly, 2-Participate in Bimonthly Affinity grp calls (2X per month/1 hr per session) Also present a case study to the Affinity group, 3-Provide data reporting of progress every other month starting July 2018, 4-Form a local Response Core team to coordinate the Regional group efforts.

Mr. Steinbock and his team were thanked for their presentation and time. QM Chair will notify him of the decision of the QM committee in terms of willingness to participate as a region.

QM Committee Discussion

Several agencies liked the idea of participating and were willing to participate but none were willing to take the lead or be the single representative for the group. Many felt it would be beneficial to agencies to work together as a region and as a collaborative to make added improvements to viral load suppression rates. A few agencies could not commit their agencies without getting approval from appropriate authorities. After having a full discussion and weighing the pros(value add) and cons, the cons seemed to outweigh the pros. Biggest concerns expressed included; 1)unrealistic goal to achieve a 25% improvement in VL in 18 months 2) time commitment seemed unrealistic for most agencies that have limited staffing and capacity 3) Concerns that there wasn't going to be any additional funds to implement derived strategies 4) Committee members felt that the RW Part A agencies have a full understanding of the challenges to VL suppression deficiencies amongst these patient populations, but



<p>didn't have all the resources needed to make the types of improvements recommended by the initiative.; 5) RW EMA is already working on a EMA wide Linkage to Care Quality Improvement initiative which already require additional staff time and commitment. Hopefully the LTC QI project will serve to impact adherence rates and VL suppression rates. Other suggestions were to possibly form our own version of a Regional group to work on a VL QI Project as a local collaborative. Most agencies seemed to be in agreement to explore this idea instead.</p>				
<p><i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A</i></p>				
<p><i>Action to be taken:N/A</i></p>				
# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes	Motion Fails
		Seconded By:	<input type="checkbox"/>	<input type="checkbox"/>

AGENDA ITEM # 7 AGENDA ITEM: 2018 Workplan Review {Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}

<p>GOAL 1A: Review and update EMA QM Plan on an annual basis. Progress update: EMA QM Plan is on target to be reviewed and updated by June 2018.</p> <p>GOAL 2A: Develop and review standards of care for funded services as needed and required. Completed review of the Mental health and Substance Abuse(Use) standards of care. Very minor edits were made. Rachel Powell made the updates at the meeting and will finalize them for posting to the website. EMA Screening tool and Instructions will be finalized in the June meeting.</p> <p>GOAL 2B. Monitor EMA compliance with standards of HIV related care. No additional update provided</p> <p>GOAL 3A: Develop, review and update performance measures for funded priority categories. Completed</p> <p>GOAL 3B. Monitor progress of EMA's performance on performance measures. Next quarterly update will be in July's meeting.</p>	<p>Old Business</p>
---	----------------------------



<p>GOAL 4A. Establish & Implement EMA Wide Quality Improvement initiatives. Next quarterly update on QI Projects will occur in the July meeting.</p> <p>GOAL 4B. Ensure that QM trainings are offered to agencies and consumers in the EMA.</p> <p>Three PLWHA and 1 RW staff attended the CQII TCQ Plus training in Chicago in April to assist consumers with ways to better engage and train other consumers in quality management activities. Kim Moon, Trevor Pearson and Barry Sermons will provide local QM trainings for consumers. There are 12 modules and they are in the process of determining best way to provide the training to interested consumers. More information to follow.</p> <p>GOAL 5A. Engage other HIV funded programs in Quality Management planning and Improvement Initiatives.</p> <p>No further major updates</p> <p>GOAL 5B. Promote the coordination of prevention and care quality improvement activities. QM chair reported that she reached out to Jamila Ealey Deputy Director, Office of HIV/AIDS Division of Health Protection, HIV Unit at the State program after hearing her QI presentation at the last GPACC meeting to invite her to one of our upcoming meetings. Ms. Ealey agreed to attend and share the work they have been doing at the State regarding quality improvements in prevention programs.</p>				<p>New Business X</p>
<p><i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}</i> N/A</p>				
<p><i>Action to be taken:N/A</i></p>				
# of Votes For:	# of Votes Against:	Motioned By:	Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:		

AGENDA ITEM # 8 AGENDA ITEM: QM Part A Update

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate "Old" or "New" Business with a check mark}}

No updates to report	<p>Old Business X</p>
----------------------	-------------------------------



				New Business	
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A</i>					
<i>Action to be taken:N/A</i>					
# of Votes For:	# of Votes Against:	Motioned By:		Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:			

AGENDA ITEM #9 AGENDA ITEM: Part B updates

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Part B will have an exciting update for us next month. They are finalizing their site visit reports and providing technical assistance as needed/requested from the district programs. They have hired a new Data manager for their quality team, Suzette Thedford. To date they have still not filled the CAREWare manager position.				New Business	
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"} N/A</i>					
<i>Action to be taken:</i>					
# of Votes For:	# of Votes Against:	Motioned By:N/A		Motion Passes <input type="checkbox"/>	Motion Fails <input type="checkbox"/>
		Seconded By:			

AGENDA ITEM #10 AGENDA ITEM: Part D updates

{Insert Agenda Number and Item, ex. A. B. C., I. II. III., 1. 2. 3. – Indicate “Old” or “New” Business with a check mark}}

Brief Summary of Discussion: Part D will have their quarterly QM meeting on June 11 th . They plan to submit an abstract to present at the Ryan White all Parts meeting in December (if accepted) regarding their recent QI project they implemented to improve the retention rate of the women in their program that were lost to care.				Old Business		
				New Business		
<i>Motion: {If agenda item does not require a motion, indicate by noting "N/A"}N/A</i>						
<i>Action to be taken:</i>						
# of	# of Votes	Motioned By: N/A			Motion	Motion



Votes For:	Against:	Seconded By:	Passes <input type="checkbox"/>	Fails <input type="checkbox"/>
		Seconded By:		

WORKPLAN UPDATE: See attached

NEXT MEETING DATE/TIME: June 7, 2018 at 10am-12pm

NEXT MEETING LOCATION: Grady IDP P40

Time Meeting Adjourned: 11:40 AM

Attested by: _____ *Maria Fuchs* {Chair's Signature}
Minutes Approval Date: 6/7/18

