

**METROPOLITAN ATLANTA HIV HEALTH SERVICES PLANNING COUNCIL
EXECUTIVE COMMITTEE MEETING
Fulton County Health & Human Services Building
137 Peachtree Street. S.W.
Atlanta, Georgia 30303
Conference Call**

March 13, 2014

Committee Members Participating

Dazon Dixon Diallo, Chair
Trevor Pearson, 1st Vice Chair
Larry Cook, 2nd Vice Chair
Katherine Lovell
Ruby Lewis Hardy
James Lark
Hermeyone Bell
Jeff Graham
Robert Di Vito
Nicole Roebuck

The Executive Committee was called to order at 8:51 a.m. by Chair, Dazon Dixon Diallo.

The Chair requested to move the budget revision to the 1st agenda item for the meeting.

A motion was made, and seconded and carried to accept the revised Executive Committee agenda.

A motion was made, seconded and carried to adopt the January 9th Executive Committee minutes.

Budget Revision(s) – Action item – Michelle Fleetwood: Multiple agencies are requesting to move funds within priority categories. The total requested to move is \$286,259.83. The categories net changes are Primary Care with a decrease of (\$64,106.65); AIDS Pharmaceutical Assistance increase of \$124,694.63; Oral Health increase of \$58,672.97; Mental Health decrease of (\$70,895.87) ;Substance Abuse decrease of (\$6,409.00); Support Services food decrease of (\$5,633.59); Support Services – Psychosocial Support decrease of (\$1,742.00); Support Services – Medical Transportation –decrease of (\$13,580.49); Support Services – Emergency Financial Assistance decrease of (\$6,000.00); Support Services – Linguistic Assistance decrease of (\$15,000.00).

A motion was made, seconded and carried to accept the budget revision as presented.

Grantee Update: Patrick Daly provided the following information:

- The Grantee received a partial award in the amount of \$6.2 million and is anticipating the rest by the end of March.
- The Grantee participated in a webinar hosted by HRSA on Wednesday, March 18th. During the webinar it was stated that there will not be an All Grantee's meeting this year. Additionally, grantees were informed that the next comprehensive plan will be due in September 2016.
- HRSA provided some clarification regarding the policy to vigorously pursue third party payment sources for eligible clients.
- A Request for Proposal (RFP) was released Tuesday, January 7th with a deadline date of Monday, March 3rd. Technical Assistance (TA) workshops were held on Tuesday & Wednesday, January 22nd & 23rd. No new applications were submitted. The Grantee received 15 applications with 16 applicants that applied; two currently funded agencies did not make the deadline for submission.
- The Outside Review Committee will convene for Phase I March 26th & 27th and Phase II on April 2nd & 3rd at the Loudermilk center from 9:00 a.m. – 5:00 p.m.
- The Grantee has completed the 340B recertification process for all Part A Covered Entities.
- The Grantee (Renard McKenzie) held RSR training on Tuesday, January 21st for currently funded agencies. The deadline to submit RSR reports is Monday, March 31st.
- Patient Navigation Training was held Tuesday, February 25th - Friday, February 28th with Cicatelli Associates conducting the training. Contracts have been sent to the participating sites.
- The development of the Health Insurance Program (HIP) continues. Through our collaboration with Part B, we are developing one common mechanism to provide insurance benefit support for all eligible health insurance programs. The Grantee issued preliminary guidance regarding eligibility requirements for Premium Assistance earlier this month. Additional guidance regarding co-payments and out-of-pocket expenses is under development.

Committee Updates:

Assessment Committee: No Report.

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Comprehensive Planning Committee: Katherine Lovell – The Comprehensive Plan Committee met on Wednesday, March 12th and updated the Comprehensive Plan (table) and sent out the updated information to the Executive Committee.

Council Procedures Committee: No Report.

Evaluation Committee: No Report.

HOPWA Committee: James Lark - The Committee met Thursday, February 20th at the Mechanicsville Library and discussed re-launching the board training for Consumers. The Committee is also developing a HOPWA resource book. The Committee's next meeting will be in June.

Membership Committee: Hermeyone Bell – The Leadership Institute held its final training session on Monday, February 24th with 7 individuals completing the training. The institute is preparing a process for 2015 training sessions. The Membership Committee will meet in April to review Planning Council attendance.

Priorities Committee: No Report.

Quality Management Committee: Nicole Roebuck – The Quality Management Committee met Thursday, March 6th and had Libby Brown and guest in attendance from the State Part B. The Committee reviewed Part A and B policies to ensure they are aligned. SEATEC is reviewing Primary Care sites half measures.

The Executive Committee reviewed, modified and approved the March 20th Planning Council agenda.

The meeting was adjourned at 10:02 a.m.