



Monthly Refund Report April 2021

Attached are the monthly refund report and a copy of Policy 200-4. Fulton County routinely refunds monies paid to us by corporations or individuals when the intended project or service could not be accomplished. The responsible department determines when monies are to be refunded and would submit a request for disbursement of funds in accordance with Policy 200-4 – Refund of Money Paid to Fulton County. This package is prepared by the Fulton County Department of Finance.

April 2021 Monthly Refund Report

Department Name	Vendor Name	Fund	Amount	Description
External Affairs 130				
	Starz Family Productions LLC	100	10,000.00	Security Deposit- Film Starz BMF
Subtotal			10,000.00	
Public Works (540)				
	ALIAH THOMAS	201	231.96	SEWER
	ALTON WILSON	201	17.59	WATER & SEWER
	BARBARA HARDY	201	312.39	WATER
	DANIEL RUPERT	201	44.25	SEWER
	ELIZABETH M BYRNSIDE	201	47.18	SEWER
	ELIZABETH UTZ	201	26.00	WATER
	FRANK DAILEY	201	789.43	WATER & SEWER
	HAIJU LI	201	173.73	WATER & SEWER
	JOHN HURST	201	21.16	WATER
	John Terracino	201	740.60	WATER & SEWER
	LISA MICHALKO	201	98.69	WATER & SEWER
	MARGARET PLATFORD	201	30.24	WATER & SEWER
	MARK KROL	201	1,247.06	WATER & SEWER
	MATTHEW BELL	201	904.73	WATER & SEWER
	MEGAN SCOTT	201	53.50	SEWER
	PERRY LUCAS	201	103.87	WATER & SEWER
	PHILIP HAMRICK	201	42.99	WATER
	PRAMOD K. MATHUR	201	978.08	SEWER
	Pulte Homes - 1037	201	81.76	SEWER
	Rory T. McCarthy	201	353.26	WATER
	Sergei Prokopov	201	3,914.80	SEWER
	SUSAN INGUI	201	224.85	SEWER
	SWEET HOMES INDIANA, LLC	201	17.18	SEWER
	TONIKA DIXSON	201	598.60	SEWER
	TT ALPHARETTA/ROSWELL, LLC	201	35.48	WATER & SEWER
	VICTOR WARREN PROPERTIES INC.	201	7.47	WATER
	ZHEN LIU & JIN YANG	201	18.83	SEWER
Subtotal			11,115.68	
Grand Total			21,115.68	



POLICY AND PROCEDURE

SUBJECT: Refund of Money Paid to Fulton County for
Specific
Programs That For Some Reason May Not Be
Accomplished

DATE: November 17, 1993

NUMBER: 200-4

Statement of Policy: Whenever a person, firm or other legal entity shall pay any sum of money to Fulton County for a specified purpose or service, but which because of circumstances cannot be accomplished in whole or in part, the Finance Director shall be authorized to refund such payment based on the recommendation of the responsible Department Head and upon supporting evidence to justify such refund.

Background: This policy outlines the actions to be taken to refund monies to individuals or corporate entities when a project in which they are involved is not completed, or is cancelled.

Applicability: This policy applies to all departments that have accepted fees or deposits for a purpose or service that for some reason cannot be accomplished. It does not apply to deposits received for projects that are covered by the Georgia Code dealing with Development Impact Fees or other development fees outlined in the Georgia Code. Additionally, refunds involving litigation or other legal matters must include an opinion from the County Attorney attesting to the propriety of the refund or a court document ordering the refund.

Responsibility: Department Heads are responsible for determining when monies are to be refunded. The Department Head will forward the supporting documents to the Finance Director, who will review them for completeness and for applicable refunds. A monthly report of refunds will be furnished to the County Manager and the Board of Commissioners.

Procedures: The Department Head will prepare a Payment Voucher and attach all necessary documentation, i.e., copies of cash receipt documents showing that the funds were, in fact, previously received and a memorandum stating the circumstances under which the refund is being made. This documentation will be forwarded to the Director of Finance for approval.

Departmental Sponsor: Finance Department

Policy Review Date: May 1997

References:
Minutes of the Board of Commissioners, March 4, 1964
Minutes of the Board of Commissioners, June 2, 1982
Minutes of the Board of Commissioners, November 17, 1993

Departments Affected: All Departments and Offices of Appointed or Elected Officials